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# ABC Company

## Safety Statement

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### **Disclaimer**

This Statement has been prepared with the assistance of [www.safety-statements.ie](http://www.safety-statements.ie) it is accepted that ABC Company is responsible for ensuring that all sections are relevant to their operations.

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**1.1 APPLICATION**

This Safety Statement has been developed to assist ABC Company comply with relevant H&S standards and to ensure that clients are fully aware of ABC Company' commitment to high standards in H&S.

**1.2 OBJECTIVES OF THE SAFETY STATEMENT**

To provide a reference for the policies and procedures used in house and at any Client premises. It is also used to assess and audit the levels of health and safety being achieved.

To provide evidence that the policies and procedures to ensure health and safety objectives are met and have been thought out and documented in order to help those who must execute them.

To provide a control document to record the pertinent changes to the Company Safety Statement, which become necessary due to the changing business environment.

To help identify training requirements that needs to be fulfilled in order to generate suitably qualified personnel to carry out the policies and procedures contained within the document.

To provide assurance that compliance with legal requirements for health and safety are being met or exceeded.

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### 1.3 SAFETY STATEMENT

The general Statement on this page sets out the Safety Policy of ABC Company.

It is this Company's intention that its work will be carried out in accordance with the relevant statutory provisions of the Safety, Health & Welfare at Work Act 2005, the Safety, Health & Welfare at Work (General Application) Regulations, the Construction Regulations and any other applicable regulations from those implemented in 2007. All reasonable practicable measures will be taken to minimise risk to Contractors' Employees or others who may be affected by company activities.

Manager 1 has responsibility for managing Health, Safety & Welfare. Reference should be made to Manager 1, in the event of any difficulty arising in the implementation of this policy. Manager 1 will have ultimate responsibility for ensuring that the provisions of this Safety Statement are implemented.

The Success of the policy will depend on the co-operation of all Contractors' and Client Employees. It is therefore important that you acquaint yourself with all areas of the Safety Statement. You should ensure that you understand your role and the overall arrangements for Health & Safety within the Company and within your individual area. You should also be aware that you have an obligation to take care of your own safety and that of others that might be affected by your actions.

**Signed:** \_\_\_\_\_  
Manager 1,

**Date:** \_\_\_\_\_

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### 1.6 Insurance Requirements

As with all commercial operations ABC Company have a range of insurances in place. The following are the details of same:

**Professional Indemnity**

- Broker \_\_\_\_\_
- Insurance Company \_\_\_\_\_
- Amount € \_\_\_\_\_

**Employer’s Liability Insurance (when applicable)**

- Broker \_\_\_\_\_
- Insurance Company \_\_\_\_\_
- Amount € \_\_\_\_\_

**Public Liability**

- Broker \_\_\_\_\_
- Insurance Company \_\_\_\_\_
- Amount € \_\_\_\_\_

**Motor Insurance**

- Broker \_\_\_\_\_
- Insurance Company \_\_\_\_\_

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### 2.3 CLIENT'S SUPERVISORS

This section applies to situations where Manager 1 or an employee of ABC Company will be working in a large facility or other area where there are controls placed on visitors. The controls herein are a summary of those expected to be managed by Client Management.

All client supervisors should be responsible for planned implementation of effective health and safety standards within their area of operation.

The Client Supervisors bear the responsibility for ensuring that ABC Company staff are given correct information and training for them to do their job effectively and do not compromise health and safety requirements.

#### **SPECIFIC RESPONSIBILITIES OF ALL CLIENT'S SUPERVISORS**

- ❑ Ensure that all procedures are complied with for all visitors.
- ❑ Implement an efficient communication procedure so that all visiting Personnel are aware of workplace standards as measured against the Company's Safety Policy and are provided with information on accidents and other safety, health and welfare information.
- ❑ Plan and co-ordinate safety training as necessary.
- ❑ Plan and supervise all work processes in a safe manner and in accordance with the standards set out in the Safety Statement.
- ❑ Provide assistance to visitors in carrying out their responsibilities, particularly in determining the most appropriate order and methods of working.
- ❑ Know the location of the First Aid Box.
- ❑ Ensure that you know the procedure in the event of a fire.

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### **3.14 Young persons and inexperienced workers policy**

ABC Company does not employ Apprentices. ABC Company does not employ inexperienced workers. ABC Company do not offer work experience places to local schools, colleges, etc. All technical Contractors' Employees have trade qualifications and are experienced in their profession.

### **3.15 Third Parties**

From time to time it is necessary for ABC Company to make bookings for accommodation, recommend third party suppliers such as hotels, B&B, etc. ABC Company undertakes these activities purely for purposes of information or general assistance, no responsibility can be taken for the actions of any third party either booked or recommended by ABC Company. All third parties are expected to comply with the law as applicable and to have appropriate insurances.

### **3.16 Venue/hotel staff**

From time to time ABC Company may use the services of venue/hotel staff for the purposes of setting up rooms, etc. It is understood that these persons are employees of the venue and as such are entitled to the protections of the Health, Safety and Welfare at Work Act 2005 from their employer (The Venue).

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### 4.5 MANUAL HANDLING

**As Manager 1 has no employees, Manual Handling is not addressed as a risk within the business. The manual handling of loads on a client premises by a subcontractor will be the responsibility of the subcontractor.**

### 4.7 ELECTRICITY

ABC Company' do not engage in general electrical work. Set out below are the general controls for the company.

#### HAZARDS

- Electric Shock
- Fire
- Trips or falls from loose cables

#### RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

To ensure that all electrical equipment used by the company is in safe condition.

#### CONTROL MEASURES

Dangerous or defective cabling should be replaced or remedied in accordance with the E.T.C.I.'s rules. It is important that all extensions, alterations and repairs to electrical circuits are carried out in a proper manner in accordance with E.T.C.I.'s rules.

#### WIRING STANDARDS

All new fixed and temporary wiring will be to the latest Irish standards and, where practicable, in compliance with the national rules for electrical installations.

Precautions to be included either are or will be as follows:

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#### 4.11 General Consultancy work

Note: **All work is subject to individual assessment where needed. Manager 1 will deal with this if required by the client. Set out below are some general control measures.**

##### HAZARDS

- Multi hazard

**RISK ASSESSMENT: As per individual assessments/methods**

##### CONTROL MEASURES

- All employees will be fully qualified in their areas of expertise.
- Copies of the qualifications will be kept on file.
- All Employees will hold skills cards as appropriate.
- Areas of exclusion will be set up to ensure no accidents may happen to third parties when necessary.
- Housekeeping practices will ensure that all areas are kept clean during the working day and the area will be left clear at the end of the working day.
- Work areas and machinery will be kept clean and tidy at all times.
- Work areas will be subject to the H&S inspections.
- Personal Protective Equipment will be worn as relevant for the particular type of hazard.

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### 4.13 Angry or awkward clients

#### HAZARDS

- Physical Abuse
- Verbal Abuse

#### Risks Identified

Likelihood	Severity	Risk Value
Score =	Score =	Result =

Difficult customers and others such as members of the general public can expose staff to a risk of violence.

By its nature consultancy is a lone activity. At all times another person at the Consultant's base location will be aware of the general working time for the day and when the consultant is expected back.

Staff are given the following guidelines in dealing with potential robbery and aggression/violence situations:

- Always keep aware of clients or other individuals who may become violent or threatening
- Never argue or otherwise engage with someone who shows signs of violence
- If someone becomes aggressive or violent, obtain assistance. Never attempt to get involved directly or to restrain the person.
- If attacked, withdraw from the confrontation if possible.
- If and when it is safe to do so, raise the alarm.

#### Robbery/ Attempted Robbery

Robbery of cash and other valuable items can expose staff to a risk of violence. The following steps are taken to minimise this risk.

- Minimising the quantities of cash and other valuable items held;
- Staff are given the following guidelines in dealing with potential robbery situations
  - If a robbery is attempted, even by someone who appears to be unarmed:
  - Do not offer any resistance, do not provoke the attacker
  - Give the attacker whatever they demand
  - If and when it is safe to do so, raise the alarm.

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